



EXPENSE REIMBURSEMENT INVOICE

Charity Pull Tabs

CHARITY INFORMATION

Licensed Organization (Charity): _____

County: _____

Bingo License Number: _____

■ **MAIL TO:**

PT Processing, LLC
Attn: Expense Reimbursement
125 West Mulberry Street
Lancaster, OH 43130

■ **FAX TO:** 866-305-1685

BUSINESS INFORMATION

■ **BUSINESS NAME AND ADDRESS WHERE TICKETS WERE SOLD:**

Business Name: _____

Street: _____

City, State, Zip Code: _____

Date: _____

Individual Name: _____

Phone Number: _____

EXPENSES

1. Audits and accounting services _____
2. Safes _____
3. Cash Registers _____
4. Security Personnel _____
5. Advertising for bingo _____
6. Property taxes/assessments levied on the location where bingo is conducted _____
7. Other products/services directly related to the conduct of bingo as authorized in rules adopted by the Attorney General's office _____
8. Percent of rent where instant bingo is conducted _____
9. **TOTAL EXPENSES:** _____

SALES

Are your total Non Bingo sales greater than the Gross Instant Bingo sales as noted below?

Yes

No

■ **PLEASE NOTE:**

All forms that are received through Wednesday will have checks cut each Friday.

Forms that are mailed/faxed need to include the name of the business **PLUS** the name of the charity.

If not, the payment will be delayed to determine the correct charity.

Reimbursement money that is available and not requested within 6 months of receipt of product will be forfeited.

Information provided above is true and accurate: _____

Leaseholder or Owner

THINGS TO KNOW

Instant Bingo sales **CANNOT** be the primary source of commercial activity at the Location (ORC 2915.093). Historically, this has meant that the Gross Receipts from Instant Bingo cannot be 50% or more (i.e., 49.99%) than of the Gross Income of the Location. For example, if a bar has **sales** of \$100,000 they can only sell \$99,999 worth of Instant Bingo Tickets before they have to stop selling bingo tickets.

The Location will need to submit a list of associated expenses and information on their non-bingo ticket sales on a monthly basis. The Charities can only pay 6% of Gross Receipts up to the level of expenses incurred and Instant Bingo sales cannot be greater than all other sales.

